

SEWP Conference 2010
Walt Disney World Swan & Dolphin Hotel
1500 Epcot Resorts Blvd., Lake Buena Vista, FL 22653
Phone: 888.828.8850 / Fax: 407.934.4710
April 20-21, 2010

Full Week Agenda - DRAFT

Conference Dress is Business Casual

Monday, April 19th

Agency Specific Meetings

10:00- 6:00 Conference Registration Open

1:00- 2:30 DoD Attendees

1:00- 2:30 Other Agency Attendees

2:30- 4:30 NASA Attendees

2:30- 4:30 VA Attendees

6:00- 8:00 Cabana Beach Reception w/ hors d'oeuvres (all Conference attendees welcome)

Tuesday, April 20th – General Session

SEWP Conference, Day 1 (Government Attendees & Contract Holders)

8:00- 9:00 Registration Open & Breakfast Served

9:00- 9:30 Welcome and Introduction to Conference

9:30-10:15 Keynote Speaker, Deidre Lee – Executive Vice President, Professional Services Council (Former Procurement Executive from FEMA, GSA, DoD & NASA)

10:15-10:30 Break

10:30-11:00 SEWP Program Overview

What is SEWP's vision, role and place in Government Contracting

11:00-11:30 Scope of SEWP Contracts

11:30- 1:00 Lunch Breakout Session

Topics: GSA Assisted Acquisition Services Overview

Contract Specific Issues

RFQ Zoo – Personalized SEWP Demo's

1:00- 3:00

Track A SEWP 101 – Intermediate Overview of SEWP Contracts

Recommended for SEWP beginners

Track B SEWP 301 – Advanced Overview of SEWP Contracts

Recommended for experienced SEWP users

3:00- 6:00 Contract Holder/Customer Networking (**Contract Holder Exhibits**)

9:00- 10:00 Evening Entertainment Event – Epcot Laser Lightshow

No Fee for Conference Attendees

Wednesday, April 21st - General Session

SEWP Conference, Day 2 (Government Attendees & Contract Holders)

- 8:00- 9:00** Registration Open & Breakfast Served
- 9:00-10:00** **Government Only Session (No Contract Holders)**
Open forum discussion between customers and SEWP Program Office
- Contract Holder Only Session (Optional)**
- 10:00-10:15** **Break / Contract Holder Exhibits**
- 10:15-10:30** Recap of Day 1(**Government & Contract Holders**)
- 10:30-11:30** Contract Holder Panel
Open Discussion with panel to discuss issues
- 11:30- 12:00** **Break / Contract Holder Exhibits**
- 12:00- 1:00** Lunch Breakout Sessions
Topics: SEWP Terminology and FAQ's
Quote and Order Process
RFQ Zoo – Personalized SEWP Demo's
Contract Holder Exhibits
- 1:00- 1:30** What's new and upcoming with SEWP
- 1:30- 2:15** Customer Service Overview
Workflow Process, Services Provided
- 2:15- 3:15** Roundtable Discussions – Suggestions for SEWP enhancements
- 3:15- 3:45** **Break / Contract Holder Exhibits**
- 3:45- 4:00** Conference Wrap-Up

This Agenda is currently a draft. If you have specific topics you would like to hear about please email events@sewp.nasa.gov to ensure your topic is incorporated into the final agenda.

Additionally, if your agency would like to have an Agency specific meeting (similar to VA, DoD and NASA) please email events@sewp.nasa.gov to coordinate.